

Supervisor Evaluation Sheet

Please Print or Type

Student's Name _____

Employer _____

Phone _____

Address _____

Work Period: From: _____, 20____ to _____, 20____

The employer's evaluation of the student is very helpful in determining the final grade for the work experience. The evaluation also can aid the student in developing strengths in the areas that indicate weakness as well as provide a recommendation for future employment.

JUDGMENT

- ___ exceptionally mature
- ___ usually makes right decision
- ___ often uses poor judgment
- ___ consistently uses bad judgment

QUALITY OF WORK

- ___ excellent
- ___ good
- ___ average
- ___ poor

Comments _____

Comments _____

ATTITUDE TOWARD WORK

- ___ enthusiastic
- ___ interested and industrious
- ___ somewhat indifferent
- ___ not interested

DEPENDABILITY

- ___ completely dependable
- ___ usually dependable
- ___ sometimes neglectful
- ___ unreliable

Comments _____

Comments _____

ABILITY TO LEARN

- ___ learns very quickly
- ___ learns readily
- ___ rather slow to learn
- ___ very slow to learn

REATIONS WITH OTHERS

- ___ very well accepted
- ___ gets along satisfactorily
- ___ has some difficulty
- ___ works very poorly

Comments _____

Comments _____

ADHERANCE TO AGENCY'S PROCEDURES AND POLICIES

___ outstanding ___ good ___ acceptable ___ unsatisfactory

Comments _____

GOAL FULFILLMENT

___ completed all goals
___ completed most goals
___ completed some goals
___ didn't complete any goals

ETHICAL CONDUCT

___ outstanding
___ good
___ acceptable
___ unsatisfactory*

Comments _____

Comments _____

*If unsatisfactory, supervisor must contact WKU instructor

ATTENDANCE: ___ regular ___ irregular

PUNCTUALITY: ___ regular ___ irregular

OVERALL PERFORMANCE

___ outstanding
___ good
___ average
___ unsatisfactory

FUTURE EMPLOYABLITY

___ highly desirable
___ some reservations
___ acceptable
___ undesirable

